



## **BYLAW H: PROXY VOTING AND ATTENDANCE**

### **PROXY DEFINITION**

A person authorized to act for another, or the written authorization to act for another. Members may designate **proxies** to represent them at meetings and vote.

### **PROXY GUIDELINES**

A member can designate another member to cast his vote. However, a party may not exercise proxies for more than 25% of its members (rounded upwards).

A proxy may only be given by a person who has the right to vote at a general meeting and may be given to any named individual.

A person can confer on his proxy any power which he himself possesses.

Appointer has to be present at the meeting and cannot transfer his/her rights and responsibilities to another person

A proxy is ineffectual when it is contrary to SATSA Constitution

Where the proxy is duly appointed and he acts within the scope of the proxy, the person authorizing the proxy is bound by his appointee's acts, including his errors or mistakes.

When the appointer sends his appointee to a meeting, the proxy may do anything at that meeting necessary to a full and complete exercise of the appointer's right to vote at such meeting.

Where the authority conferred upon a proxy is limited to a designated or special purpose, a vote for another and different purpose is ineffective.

A proxy in the usual, ordinary form confers authority to act only at the meeting then in contemplation, and in any adjourned-meetings of the same; hence, it may not be voted at another or different meeting held under a *new call*.

Proxy forms are sent with general meeting material should owners wish to appoint another person to represent them at the meeting.

A proxy cannot be transferred or be irrevocable.

The proxy form must be properly completed.

The appointment of a proxy is effective only if the voter or the holder of the proxy gives properly the completed proxy form to the secretary before the start of the meeting where the proxy is to be exercised. This can be done in person or electronically.

A proxy may be exercised by voting in a show of hands at the meeting or completing a written voting paper.



Amanda Bossenger  
Chairperson  
24 October 2023



Jan Marais  
Executive Secretary