



## **BY-LAW C: REGIONS AND POWERS**

### **1. REGIONS**

Regional Structures will act according to Section IV (1&2) of the Constitution of SATSA as approved.

It is foreseen that as membership increases, and in accordance with the policies of the Department of Sport & Recreation and SASCO, Provincial structures will be established.

- (a) Eastern Cape
- (b) Free State
- (c) Gauteng
- (d) KwaZulu-Natal
- (e) Mpumalanga
- (f) Northern Cape
- (g) North West
- (h) Limpopo
- (i) Western Cape

### **2. ESTABLISHMENT OF REGIONS**

Regions can be established when the following circumstances exist:

- 2.1 To establish a regional structure, it is suggested that there be a minimum of five (5) residing members in that specific region.
- 2.2 The majority of members (50%+1) must vote in favour of the establishment of a region.
- 2.3 The proposed region applies to the SATSA National for permission to establish a formal region which approval will not be unfairly withheld.
- 2.4 The proposed region is to hold a formal meeting under the leadership of the National Chairman or nominee to formalise the structure and elect officials.
- 2.5 Following the establishment of a Region, the Regional Committee can apply for initiation funding from SATSA National through a written structural proposal.
- 2.6 SATSA National will consider such financial support for approval.

### **3. VISION, MISSION**

- 3.1 Regions will always promote the Vision, Mission, and Objectives of SATSA as set out in Section 1 of the Constitution.
- 3.2 By adhering to the above a Region will specifically promote the wellbeing of its members.

### **4. OBJECTIVES**

- 4.1 Will always endeavour to work harmoniously and promote good relationships with other organisations and structures in the organ donation & transplantation environment.
- 4.2 Will promote SATSA and the benefits of belonging to the Association to potential new members. To enrol as many new members as possible and to integrate them into the Association's activities. To this end the following activities are encouraged:

- (a) Making use of all media and marketing opportunities to promote SATSA and the Region.
  - (b) Getting involved in community projects and activities which has as its aim to promote general health, organ donation and transplantation.
- 4.3 Will act as a support base for members in the following areas:
- (a) Participation in regular regional sport or physical activities by arranging specific activities and assisting and encouraging participation in these events.
  - (b) Participation in the National & World Transplant Games.
  - (c) Assisting with the adapting and integration into society after transplantation and keeping up a healthy lifestyle.

## 5. REGIONAL COMMITTEE

- 5.1 A Regional Committee shall be elected from its own members at a General Meeting of the Region, constituted for that purpose.
- 5.2 A Regional Committee shall consist of at least a **Chairman, Vice-Chairman, Secretary and Treasurer**, and one other member.
- 5.3 Regions shall decide on their own number of members and their capacities to be elected to the Regional Committee according to its needs.
- 5.4 The Regional Committee shall nominate a maximum of two (2) persons for election on the SATSA Management Committee and these members shall be a member of the Regional Committee.
- 5.5 The Chairman of SATSA will *ex officio* be a member of all the Regional Committees.

## 6. POWERS AND RESPONSIBILITIES

- 6.1 Regional Committees are subject to the authority and decisions of the National Management Committee.
- 6.2 As such Regional Committees are not allowed to make any decisions or take any actions that may be contrary to decisions taken by the National Management Committee or actions that may be detrimental to the Association.
- 6.3 Regional Committees will adhere to Section III, sub-section 4 of the SATSA Constitution relating to Powers and Responsibilities of the Management Committee.

## 7. TERMS OF OFFICE AND ELECTION

Same as Section V, subsections 1 and 2 of the SATSA Constitution.

## 8. MEETINGS

- 8.1 The Regional Annual General Meeting will be held at least 8 weeks before a scheduled SATSA Annual General Meeting
- 8.2 Matters for reporting (Chairman's Report) or discussion at the SATSA Annual General Meeting must be submitted to the National Secretary at least 6 weeks before the SATSA Annual General Meeting.
- 8.3 The Regional Committee will hold at least 3 meetings during a financial year.
- 8.4 Specifications such as a quorum, voting for and notice of meetings are the same as for SATSA meetings (See Section VI 2, 3 and 4 of SATSA Constitution).

**9. FINANCIAL MATTERS**

- 9.1 The Financial Year of the Regions will end on 31<sup>st</sup> March of every year. Each Region in the person of its Treasurer will be responsible for its own fund-raising and control of its finances.
- 9.2 The Treasurer of each Region to submit an audited set of accounts to the **SATSA** Annual General Meeting for approval.
- 9.3 Regions may open bank accounts and the same conditions shall apply as in Sect VII 2 (2.2) of the SATSA Constitution.
- 9.4 Regions may invest surplus monies and the same conditions shall apply as in Sect VII 2 (2.3) of the SATSA Constitution.
- 9.5 Regions will assist the National Office in identifying potential sponsors and building lasting partnerships as far as financial and other support is concerned. To this end National should at all times be kept informed or ideally be directly involved in the negotiations with potential sponsors – National or Regional.
- 9.6 Regions are not to conclude any agreements or make any promises on behalf of SATSA or even in their personal or regional capacity before approval is received from the SATSA Management Committee.

**Approved by SATSA Management Committee**



Amanda Bossenger  
Chairperson  
24 October 2023



Jan Marais  
Executive Secretary